



College Code: 1706

RBVRR WOMEN'S COLLEGE OF PHARMACY

3-4-343, Barkathpura, Hyderabad - 500 027 (T.S), India

Office: +91 40-27563065, Mobile: +91 9848930555

(Approved by PCI & Affiliated to Osmania University)

Recognized under Section 2(f) of the UGC Act 1956

EAMCET Code: RBVW PGCET Code: RBVW1

www.rbvrrwcp.org | Email: rbvrrwcoph@rediffmail.com & rbvrrwcp2006@gmail.com

Circular

Date: 18 August 2022

Subject: Constitution of Anti SC/ST Harassment Committee for the Academic Year 2022-23

Dear Students,

As part of our continuous efforts to ensure a supportive and inclusive environment, we are pleased to inform you about the constitution of the Anti SC/ST Harassment Committee for the academic year 2022-23, in accordance with UGC guidelines. The committee is tasked with addressing grievances related to Scheduled Castes and Scheduled Tribes students and ensuring their rights and interests are protected.

Committee Members:

1. Dr. M. Sumakanth, Principal and Chairperson
2. G.R. PrasannaLaxmi, Senior Assistant Professor, Dept. of Pharmaceutics
3. P. Archana, Senior Assistant Professor, Dept. of Pharmaceutical Chemistry
4. M. Kavitha, Assistant Professor, Dept. of Pharmacology
5. Ankam Thriveni, Student, B.Pharmacy II Year
6. G. Shilpa, Student, Pharm.D II Year
7. Mrs. M. Sunitha, Lab Attender
8. Mrs. D. Hemalatha, Lab Attender

Objectives:

1. To provide a platform for SC/ST students to voice their grievances.
2. To take prompt action on complaints of discrimination, harassment, and other grievances.
3. To ensure equal opportunities for SC/ST students in accessing education and resources.
4. To protect the rights and interests of SC/ST students.

We encourage all students to bring any issues faced to the notice of the committee. Suitable action will be taken upon proving the wrong.

Best regards,

Principal

Note: Ensure to regularly check the notice boards and college website for any updates or changes in the committee schedules and activities.

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Circular

Date: 6 September 2022

Subject: Constitution of Anti-Ragging Committee for the Academic Year 2022-23

Dear Students,

In line with our commitment to maintaining a safe and ragging-free campus, we are pleased to announce the constitution of the Anti-Ragging Committee for the academic year 2022-23, in accordance with UGC guidelines. The committee is responsible for preventing and addressing any incidents of ragging within the college premises or outside.

Committee Members:

1. Prof. M. Sumakanth, Principal and Chairperson
2. Dr. Sudha Parimala, Associate Professor, Dept. of Pharmacognosy
3. Dr. G. Uma Rani, Associate Professor, Dept. of Pharmaceutics
4. Hari Anushree, Assistant Professor, Dept. of Pharmaceutics
5. A. Akshita, Student Member, B.Pharm
6. G. Sathvika, Student Member, B.Pharm
7. P. Krishnansri, Student Member, B.Pharm

Objectives:

1. To ensure strict adherence to anti-ragging regulations.
2. To conduct surprise inspections and monitor the implementation of the anti-ragging policy.
3. To take immediate action against those found guilty of ragging.
4. To create awareness about the ill effects of ragging and promote a culture of mutual respect.

Students are encouraged to report any instances of ragging to the committee. Suitable action will be taken to address the issues promptly and effectively.

Best regards,

Principal

Note: Ensure to regularly check the notice boards and college website for any updates or changes in the committee schedules and activities.

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Circular

Date: 19 September 2022

Subject: Constitution of Anti Sexual Harassment Committee for the Academic Year 2022-23

Dear Students,

To foster a safe and harassment-free environment, we are pleased to inform you about the constitution of the Anti Sexual Harassment Committee (ASHC) for the academic year 2022-23, in accordance with UGC guidelines and the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

Committee Members:

1. Prof. M. Sumakanth, Principal and Presiding Officer
2. Dr. K. Bhavya Sri, Associate Professor, Dept. of Analysis
3. Mrs. D. Soujanya, Assistant Professor, Dept. of Analysis
4. Zeenath Banu, Assistant Professor, Dept. of Pharmacology
5. D. Krishnateja, Student Member, B.Pharm
6. B. Varshita, Student Member, B.Pharm
7. Srilatha, Student Member, M.Pharm

Objectives:

1. To receive and address complaints of sexual harassment from students, staff, and faculty.
2. To conduct inquiries and recommend remedial actions based on the findings.
3. To maintain confidentiality and ensure a fair and impartial investigation.
4. To create awareness about sexual harassment and the redressal mechanism available in the college.

Students are encouraged to report any incidents of sexual harassment to the committee. Suitable action will be taken to ensure a safe and respectful environment for all.

Best regards,

Principal]

Note: Ensure to regularly check the notice boards and college website for any updates or changes in the committee schedules and activities.

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Mechanisms for submission of online/offline students' grievances

Introduction: RBVRR Women's College of Pharmacy prioritizes the prompt and fair resolution of student grievances through its robust mechanisms. In line with this commitment, the college has established comprehensive processes for both offline and online submission of students' grievances. This proactive approach ensures that student concerns are promptly and impartially addressed, fostering a conducive learning environment.

A Holistic Approach to Grievance Resolution

Process: From initiation through investigation, resolution, and potential escalation, RBVRR Women's College of Pharmacy maintains a systematic approach to addressing grievances swiftly, confidentially, and with utmost fairness.

Initiation: students can lodge a written complaint with either the Grievance Redressal Cell, their HOD, or a designated suggestion box, or online. The complaint should clearly articulate the issue at hand.

Investigation: Once received, faculty members will assess the complaint and may undertake an inquiry if needed, possibly reaching out to the student for additional details.

Resolution: Subsequently, efforts will be made to resolve the matter within a week.

Escalation: If the student remains dissatisfied, they have the option to escalate the grievance to the principal, who will make the final decision.

Confidentiality: Throughout the procedure, confidentiality is upheld, and the college commits to addressing grievances swiftly and impartially. Moreover, the institution periodically reviews its grievance redressal policy to ensure effectiveness and compliance, inviting student input for continual enhancement.

Timeliness: The college ensures it deals with student complaints quickly and fairly.

Review and Improvement: The College will regularly review the Grievance Redressal Policy to ensure its effectiveness and compliance with relevant regulations. Students are encouraged to provide their feedback on the system through the suggestion boxes or directly to the Grievance Redressal Cell faculty member(s).

Conclusion: Through these proactive initiatives and systematic processes, RBVRR Women's College of Pharmacy reaffirms its dedication to supporting students and fostering a positive learning environment. By providing accessible and transparent avenues for grievance redressal, the college ensures that every student's voice is heard and valued, contributing to a culture of trust, respect, and accountability within the institution.

M. S. Kanth

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Additional Information:

Grievance Form – Online- Link: <https://www.rbvrrwcp.org/online-grivance-form/students/>

Grievance Form- Offline: Sample shared below

Grievance Form- Offline

Date of Submission: _____

Personal Details:

1. Name:
2. Student ID/Enrolment Number:
3. Course/Program:
4. Department/Division:
5. Contact Number:
6. Email Address:

Nature of Grievance: Please select the appropriate category:

1. Ragging
2. Sexual harassment
3. Discrimination (gender, caste, religion, etc.)
4. Other (please specify)

Description of Grievance: Kindly provide a detailed description of your grievance, including dates, incidents, individuals involved, and any supporting evidence or documents. Please be specific and concise.

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Action Taken (if any): Have you previously reported this grievance within the institution? If yes, please provide details of actions taken and outcomes, if known.

Preferred Resolution: Please state your desired outcome or resolution for the grievance.

Supporting Documents: If you have any relevant documents or evidence, kindly attach them with this form.

Declaration: I affirm that the information provided above is true and accurate to the best of my knowledge. I understand that any misrepresentation or false information may result in the dismissal of my grievance.

Signature: _____

Date: _____

Note: Please submit this completed grievance form to the designated authority or committee handling student grievances or drop it in the designated grievance box at RBVRR Women's College of Pharmacy.

M. S. Kantu

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GRIEVANCES BOX